

Official

**Escambia County Charter Commission
Minutes of September 23, 2003 at 5:30 p.m.
Pensacola Campus of Pensacola Junior College
Baroco Center – Room 2142
(Twenty-Seventh Meeting)
(5:35 – 8:30 p.m.)**

Members

Present: M. J. Menge, Chair
Charles F. Beall, Jr
LeRoy Boyd
Barbara Forehand“Bobbie”Brown
Laurel Dick
Elbert Jones, Jr.
Denis McKinnon, Jr.
Frank Montenes
E. P. “Ted” Nickinson, Jr.
Lucy Rentz
Lamar Smith
Garrett W. Walton

Members Rita A. Riffel, Vice Chairman (schedule conflict)
Absent: Johnny W. Blackmon (schedule conflict)
Phyllis D. Sims (schedule conflict)

AGENDA NUMBER

1. Call to Order – Chairman Menge at 5:35 p.m.
2. Approval of the Agenda

Motion made by Mr. Dick and seconded by Ms. Rentz to approve the agenda. The motion carried 11 – 0 with Mr. Beall arriving late.
3. Approval of the minutes of the September 18, 2003 meeting.

Motion made by Mr. McKinnon and seconded by Ms. Jones to approve the minutes of the September 18, 2003 meeting. The motion carried unanimously.
4. Communications
 - 1) Letter dated September 19, 2003 from Mr. Menge to Mr. Touart.
 - 2) Official minutes of the September 9, 2003 meeting.
 - 3) Preliminary “Draft” Charter Outline from Mr. Walton’s committee.

MINUTES OF THE CHARTER COMMISSION MEETING – Continued

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5. Committee Reports

Mr. Walton reviewed his handout and explained that the brown highlights were what his committee will probably cover and the blue highlights were a maybe under his committee's purview. He hopes that his index will aide the other committees when they begin to draft their section of the charter. Mr. Walton's committee will require more than the three scheduled meetings to complete all of the tasks before them.

Mr. Nickinson clarified that even though the committee prepared an index utilizing the same articles as the proposed 1995 charter, the committee has no intention of producing a carbon copy of the proposed 1995 charter. There will be a great deal of difference between the previously proposed charter and the charter this Commission is drafting.

Mr. Montenes is hoping that through the exercise of creating the index it will assist in all of the committees integrating into a whole a lot quicker.

Mr. Menge requested that as the committees come up with the drafted language that it be provided to the Whitman Center and it will then be provided to all the members for their review and comments.

Mr. Menge reported that in response to the Commission's request at the last meeting, he had reviewed the list of the "Issues to be Determined" on page 8 to determine whether any of those issues should be assigned to Mr. Walton's committee. Mr. Menge recommended that Items 11, 13, and 14 of the items listed under General Powers and Miscellaneous Provisions be assigned to Mr. Walton's committee. In addition, in response to the questions posed in Items 16 and 17 of the items listed under General Powers and Miscellaneous Provisions – Should the Charter contain any provisions from the proposed 1979 or proposed 1995 charters for Escambia County that has not been previously listed as an issue? - Mr. Menge suggested that Mr. Walton's committee review Articles II, III, IV, with the exception of the provisions relating to the County Attorney, and VII of the proposed 1995 charter and the corresponding Articles in the proposed 1979 charter to determine whether there are any provisions in those Articles that are not listed as issues in the list of "Issues to be Determined" that this Commission should include in the charter. Mr. Menge also indicated that it was his intent to ask Ms. Sims' committee to review Articles IV to the extent it covered the County Attorney, VI and VIII of the proposed 1995 charter and the corresponding Articles in the proposed 1979 charter, and to ask Mr. Beall's committee to review Articles I, X, XI, XII, XIII, XIV and XV of the proposed 1995 charter and the corresponding Articles in the proposed 1979 charter to determine whether there are any provisions in those Articles that are not listed as issues in the list of "Issues to be Determined" that this Commission should include in the charter. The entire Commission will

MINUTES OF THE CHARTER COMMISSION MEETING – Continued

AGENDA NUMBER-Continued

consider the Article dealing with the Judicial System. The Charter Commission agreed with Mr. Menge's suggested assignment of responsibilities among the Commission's three committees.

6. Discussion of Issues

The first issue for discussion is #7, page 4 - Should the charter provide for the creation of a Citizen's Advisory board which would review resumes and make recommendations regarding the selection of a County Administrator when a vacancy occurs in that position?

Charles Beall – good idea, but should not be in the charter

LeRoy Boyd – not in the charter

Bobbie Brown – no

Laurel Dick – no

Elbert Jones – no

Denis McKinnon – no

M.J. Menge – no

Frank Montenes – no

Ted Nickinson, Jr. – no

Lucy Rentz – no

Lamar Smith – no

Garrett Walton - no

Motion made by Mr. Nickinson and seconded by Mr. Jones that the charter will not provide for the creation of a Citizen's Advisory board which would review resumes and make recommendations regarding the selection of a County Administrator when a vacancy occurs in that position. The motion passed unanimously.

The second item for discussion was item # 8, page 5 - Should the charter list the powers and duties of the County Administrator, and, if so, what should those powers and duties be?

Charles Beall – yes

LeRoy Boyd – yes

Bobbie Brown – yes

Laurel Dick – yes and they should not tie his hands.

Elbert Jones – yes

Denis McKinnon – yes

M.J. Menge – yes

Frank Montenes – yes

MINUTES OF THE CHARTER COMMISSION MEETING – Continued

AGENDA NUMBER-Continued

Ted Nickinson, Jr. – yes
Lucy Rentz – yes
Lamar Smith – yes
Garrett Walton – yes

Motion made by Mr. Jones and seconded by Mr. Beall that the charter list the powers and duties of the County Administrator. The motion passed unanimously. The exact wording and phrasing of the powers and duties of the County Administrator was referred to Mr. Walton's committee for consideration and recommendation to the Commission.

The third issue for discussion was item # 9, page 5 - Should the charter require the creation or retention of specified departments in the county's organizational structure?

Charles Beall – no
LeRoy Boyd – no
Bobbie Brown – no
Laurel Dick – no
Elbert Jones – no
Denis McKinnon – no
M.J. Menge – no
Frank Montenes – yes, he is looking for an integrated code of checks and balances.
Ted Nickinson, Jr. – no, the charter is more difficult to amend than an action by the BCC, it should not go to the voters.
Lucy Rentz – no
Lamar Smith – no
Garrett Walton – no, but perhaps a budget office

Motion made by Mr. Dick and seconded by Mr. Boyd that the charter would not require the creation or retention of specified departments in the county's organizational structure. The motion passed unanimously.

Motion made by Mr. Montenes and seconded by Mr. McKinnon that the charter contain language allowing the County Administrator to recommend the departments and organizational structure needed to administer county government but requiring the approval of the BCC for creation or abolishment of any county department and the approval of the BCC of the organizational structure recommended by the County Administrator. The motion passed unanimously. This matter was referred to Mr. Walton's committee to draft the language which would carry out the Commission's intent.

MINUTES OF THE CHARTER COMMISSION MEETING – Continued

AGENDA NUMBER-Continued

The fourth item for discussion was item # 10, page 5 - Should the charter contain a provision allowing the electorate to force the termination of the County Administrator through the petition and referendum process?

Charles Beall – no
LeRoy Boyd – yes
Bobbie Brown – no
Laurel Dick – no
Elbert Jones – yes
Denis McKinnon – no
M.J. Menge – no
Frank Montenes – no
Ted Nickinson, Jr. – no
Lucy Rentz – no
Lamar Smith – yes
Garrett Walton – no, assuming we end up with recall as a provision for the BCC.

Motion made by Mr. Dick and seconded by Mr. Beall that the charter will not contain a provision allowing the electorate to force the termination of the County Administrator through the petition and referendum process. The motion passed 9 – 3, with Mr. Boyd, Mr. Jones, and Mr. Smith voting against.

The fifth issue for discussion was item #11, page 8 - Should the Charter provide for the establishment of any special governmental bodies, e.g., a Planning and Zoning Board, an Auditing Committee?

Mr. Menge stated that since the Commission had already decided that the charter will not contain any provision mandating the establishment of a Planning and Zoning Board, but that the charter will require the formation of an Auditing Committee, those particular items are moot. Mr. Menge did suggest, however, that the general issue of whether the Charter should provide for the establishment of any other special governmental bodies needs to be considered by Mr. Walton's committee, and without objection from the Commission, Mr. Menge assigned this general issue to Mr. Walton's committee for consideration and recommendation to the Commission.

The sixth issue for discussion is item # 13, page 8 - Should the Charter mandate the establishment and maintenance of an Administrative Code for the County?

MINUTES OF THE CHARTER COMMISSION MEETING – Continued

AGENDA NUMBER-Continued

Charles Beall – yes
LeRoy Boyd – yes
Bobbie Brown – yes
Laurel Dick – yes
Elbert Jones – yes
Denis McKinnon – yes
M.J. Menge – yes, it is an informational code for the citizens of the county,
it is mandated under the optional forms of charter
government.
Frank Montenes – yes, equivalent to a standard operating procedure and ties
everything together in the charter
Ted Nickinson, Jr. – yes, urges everyone to review the Seminole County
Administrative Code
Lucy Rentz – yes
Lamar Smith – yes
Garrett Walton – yes

Motion made by Mr. Boyd and seconded by Mr. McKinnon that the Charter mandate the establishment and maintenance of an Administrative Code for the County. The motion passed unanimously. The matter was referred to Mr. Walton’s committee. Mr. Beall informed the Commission that the website municode.com is very informative.

The seventh issue for discussion was item # 14, page 8 - Should the Charter contain any provisions expressly dealing with the County’s budgeting process?

Mr. Menge suggested that since the Commission had previously assigned certain items regarding the county’s budgeting process to Mr. Walton’s committee, that this item also be referred to Mr. Walton’s committee to determine whether the charter should deal with any other aspects of the county’s budgeting process. Without objection from the Commission, this item was referred to Mr. Walton’s committee.

The eighth issue for discussion was combined items # 16 and # 17, page 8 – Should the Charter contain any provision from the proposed 1979 or the proposed 1995 charter for Escambia County that has not been previously listed as an issue?

Motion made by Mr. Walton and seconded by Mr. Jones that the committee review those Articles in the proposed charters that were assigned to them by Mr. Menge to determine whether there are any provisions not addressed in the “Issues to be Determined” that should be included in the charter. The motion passed unanimously.

MINUTES OF THE CHARTER COMMISSION MEETING – Continued

AGENDA NUMBER-Continued

Constitutional Officers:

The ninth issue for discussion was item # 1, page 5 - Should all of the Constitutional Officers remain as elective officers?

Charles Beall – yes, sheriff should be appointed position

LeRoy Boyd – no

Bobbie Brown – no, tax collector's office should be abolished and go the same way as Volusia and bring them under finance.

Laurel Dick – yes

Elbert Jones – yes

Denis McKinnon – yes

M.J. Menge – yes

Frank Montenes – yes

Ted Nickinson, Jr. – yes

Lucy Rentz – yes

Rita Riffel – yes

Phyllis Sims – yes

Lamar Smith – yes

Garrett Walton – yes

Motion made by Mr. Jones and seconded by Mr. Nickinson that all of the Constitutional Officers remain as elective officers. The motion passed 11 – 1 with Mr. Boyd voting against.

Item # 2, page 5 - If not, which of the offices now held by Constitutional Officers should be appointive? was declared moot and skipped.

The tenth issue for discussion was item # 3, page 5 - If the positions are to remain elective, should those elections be partisan or non-partisan?

Charles Beall – non-partisan

LeRoy Boyd – partisan

Bobbie Brown – partisan

Laurel Dick – partisan

Elbert Jones – partisan

Denis McKinnon – partisan

M.J. Menge – partisan

Frank Montenes – partisan

Ted Nickinson, Jr. – partisan

Lucy Rentz – non- partisan

Lamar Smith – partisan

Garrett Walton - partisan

MINUTES OF THE CHARTER COMMISSION MEETING – Continued

AGENDA NUMBER-Continued

Motion made by Mr. Dick and seconded by Mr. Montenes that the Constitutional Officers with the exception of the Supervisor of Elections remain elected by partisan elections. The motion passed 10 – 2 with Mr. Beall and Mr. Boyd voting against.

The eleventh issue for discussion was – Should the Supervisor of Elections be elected on a non-partisan or partisan basis?

Charles Beall – non -partisan
LeRoy Boyd – partisan
Bobbie Brown – partisan
Laurel Dick –non-partisan
Elbert Jones – partisan
Denis McKinnon – non-partisan
M.J. Menge – non-partisan
Frank Montenes – non-partisan
Ted Nickinson, Jr. – non-partisan
Lucy Rentz – non-partisan
Lamar Smith – non-partisan
Garrett Walton – non-partisan

Motion made by Mr. Beall and seconded by Mr. McKinnon that the election of the Supervisor of Elections to be a non-partisan election. The motion passed 8 – 4 with Mr. Boyd, Ms. Brown, Mr. Dick, and Mr. Jones voting against.

The twelfth issue for discussion was item # 4, page 5 - Should the Constitutional Officers be made Charter Officers subject to the provisions of the Charter?

Charles Beall – needs to be broken up individually, Sheriff, Tax Collector, Property Appraiser, and Supervisor of Elections remain as Constitutional Officers. The Clerk should be a Charter Officer.

LeRoy Boyd – yes

Bobbie Brown – yes

Laurel Dick – no, the only set of checks and balances in the county is the Constitutional Officers.

Elbert Jones – yes, Sheriff and Clerk are problematic

Denis McKinnon – no

M.J. Menge – yes, should be integrated into officers of the county

MINUTES OF THE CHARTER COMMISSION MEETING – Continued

AGENDA NUMBER-Continued

Frank Montenes – no, voters do not want the Constitutional Officers changed, put more focus on the inter-local agreement concept.

Ted Nickinson, Jr. – no, people were confused before when the title was changed but the job duties remained the same.

Lucy Rentz – yes

Lamar Smith – yes

Garrett Walton – yes, citizens of Escambia County need to have control.

Motion was made by Mr. Jones and seconded by Ms. Rentz that the Constitutional Officers will be made Charter Officers subject to the provisions of the charter. The motion passed 8 – 4 with Mr. Beall, Mr. Dick, Mr. McKinnon, and Mr. Montenes voting against.

The thirteenth issue for discussion was item #5, page 5 - Should the Charter Officers be required to utilize uniform support services available through the departments maintained by the County?

Charles Beall – no, efficiencies are lost in bureaucracies of this size.

LeRoy Boyd – yes, the charter needs things that are good for the citizens

Bobbie Brown – yes

Laurel Dick – no, needs are all different for the different officers

Elbert Jones – no

Denis McKinnon – no, centralized purchasing is buying Escambia County another level of bureaucracy.

M.J. Menge – yes, Charter Officers should be allowed to make purchases up to a certain threshold and over and above that level they would have to go through central purchasing.

Frank Montenes – no, citizens are not wrapped up in the budget

Ted Nickinson, Jr. – no

Lucy Rentz – yes

Lamar Smith – yes

Garrett Walton – it is a question of responsiveness and flexibility

Mr. Menge proposed three choices to the members 1) The County will have centralized purchasing and the Charter Officers will be mandated to utilize the service – Mr. Boyd, Ms. Brown, Mr. Menge, and Mr. Smith favored this option.

MINUTES OF THE CHARTER COMMISSION MEETING – Continued

AGENDA NUMBER-Continued

2) Charter Officers will not be mandated to utilize centralized purchasing – no one favored this option

3) The County will have centralized purchasing and the Charter Officers will be encouraged to utilize this service when savings can be had – no one favored this option.

4) Idea introduced by Mr. Nickinson that: A centralized purchasing office be established within two years from the date the charter is adopted and a panel will be formed by the BCC and Charter Officers within 60 days that will mandate how the office will be utilized.

Wanda McBrearty offered her knowledge of centralized purchasing. The County relies heavily on purchasing agreements with vendors. Credit cards are the worst thing to happen to centralized purchasing, there are over 100 issued and those people holding them can go out and get whatever they want when they want.

Mr. Montenes believes that the needs have to be addressed with the procurement experts. The whole purpose behind the credit cards were the delinquent accounts. It needs to be meaningful to the County.

Mr. Menge summed up the wording that it appeared most of the Commission members favored as follows: “the charter will establish a centralized purchasing office which will be used by the county departments and the Charter Officers. Within 60 days after the effective date of the charter, representatives from the County Administrator’s office and from the Charter Officers will be appointed to a panel which will be charged with the responsibility of determining, within one (1) year from the date the panel is formed, how the centralized purchasing office will be used by the county departments and the Charter Officers to efficiently and effectively meet their needs and save taxpayer dollars.”

Motion made by Mr. Nickinson and seconded by Mr. Jones that with the understanding that the issue will be referred to Ms. Sims’ committee to draft the specific language to be inserted in the charter on this issue, the charter will provide for centralized purchasing to be utilized by all of the county departments and the Charter Officers and will mandate the formation of a panel that consists of representatives of the County Administrator’s office and the Charter Officers that will recommend to the BCC within a period of one year the exact manner in which the central purchasing office should operate to meet the needs of those offices utilizing its services. The motion passed 8 -4 with Mr. Boyd, Ms. Brown, Mr. McKinnon, and Mr. Montenes voting against.

The fourteenth issue for discussion was item # 6, page 5 - How should the salaries of the Charter Officers be set?

MINUTES OF THE CHARTER COMMISSION MEETING – Continued

AGENDA NUMBER-Continued

Charles Beall – leave alone
LeRoy Boyd – left alone
Bobbie Brown – left alone
Laurel Dick – left alone
Elbert Jones – left alone
Denis McKinnon – maintain status quo
M.J. Menge – stay with present salary
Frank Montenes – left alone
Ted Nickinson, Jr. – current amount, they are full time workers
Lucy Rentz – current amount
Lamar Smith – formula similar to the BCC
Garrett Walton – way they are currently

Motion made by Mr. Jones and seconded by Mr. Dick that the salaries of the Charter Officers will be the same as the salaries set by the State of Florida for the comparable Constitutional Officers for counties having a population similar to Escambia County. The motion passed unanimously.

The fifteenth issue for discussion was item # 7, page 5 - What should those salaries be as of the effective date of the Charter? This issue was declared moot due to the previous motion and was skipped.

The sixteenth issue for discussion was item #8, page 5 - Should the Charter Officers be subject to recall?

Charles Beall – yes
LeRoy Boyd – yes, citizens stated they wanted a recall
Bobbie Brown – yes
Laurel Dick – no, election is a re-call process
Elbert Jones – yes
Denis McKinnon – yes
M.J. Menge – yes
Frank Montenes – no
Ted Nickinson, Jr. – no, election is fair enough
Lucy Rentz – yes
Lamar Smith – no
Garrett Walton – no

Those in favor of the recall provision are: Mr. Beall, Mr. Boyd, Ms. Brown, Mr. Jones, Mr. McKinnon, Mr. Menge, and Ms. Rentz. Those not in favor of the recall provision are: Mr. Dick, Mr. Montenes, Mr. Nickinson, Mr. Smith, and Mr. Walton.

MINUTES OF THE CHARTER COMMISSION MEETING – Continued

AGENDA NUMBER-Continued

A motion was made by Mr. Boyd and seconded by Ms. Rentz that Charter Officers shall be subject to recall provided this can be done legally. The motion passed 7 – 5 with Mr. Dick, Mr. Montenes, Mr. Nickinson, Mr. Smith, and Mr. Walton voting against the motion.

Mr. Menge will request the legal advisory team to research this issue further to ensure that the charter can provide for the recall of Charter Officers.

The seventeenth issue for discussion was item # 9, page 5 - How should vacancies in the position of a Charter Officer be filled?

Charles Beall – BCC

LeRoy Boyd – election if less than two years left in term, if not the BCC to appoint.

Bobbie Brown – BCC

Laurel Dick – agrees with MJ

Elbert Jones – agrees with MJ

Denis McKinnon – governor to appoint, but like the time frame

M.J. Menge – same process as decided on BCC vacancies, BCC to fill until the next election

Frank Montenes – governor

Ted Nickinson, Jr. – governor

Lucy Rentz – BCC

Lamar Smith – BCC

Garrett Walton – agrees with Mr. Boyd

Motion made by Mr. Boyd and seconded by Mr. Dick that the BCC shall fill any vacancy in the position of a Charter Officer until the next general election. The motion passed 10 – 2 with Mr. McKinnon and Mr. Montenes voting against.

BREAK: 7:45 – 7:55

The eighteenth issue for discussion was item # 10, page 5 - Should there be any changes in the duties and responsibilities currently assigned to a particular Charter Officer, e.g., should the finance and accounting functions now being administered by the Clerk of Court be transferred to the County Administrator?

MINUTES OF THE CHARTER COMMISSION MEETING – Continued

AGENDA NUMBER-Continued

Charles Beall – agrees with Mr. Menge
LeRoy Boyd – no
Bobbie Brown – no
Laurel Dick – no
Elbert Jones – no
Denis McKinnon – no
M.J. Menge – agrees with Mr. Walton
Frank Montenes – no
Ted Nickinson, Jr. – no
Lucy Rentz – no
Lamar Smith – no
Garrett Walton – no, except for the recommendations made by Ron Jackson and Mike Adkins.

Motion made by Mr. Walton and seconded by Mr. Boyd that the Charter Officers’ duties and responsibilities remain as is with the exception of the Clerk’s office. The motion passed unanimously. The matter will be referred to Ms. Sims’ committee for the drafting of the appropriate language taking into consideration the recommendations made by Ron Jackson and Mike Atkins.

The nineteenth issue for discussion was item #11, page 5 - Should there be any changes in the auditing functions presently being administered by the Clerk of Court? The subject is moot because the Charter Commission has already decided that an auditing committee should be formed.

The twentieth issue for discussion was item # 12, page 5 - Should Charter Officers be prohibited from appealing their budgets, as established by the BCC, to a state agency?

Charles Beall – yes
LeRoy Boyd – yes
Bobbie Brown – yes
Laurel Dick – yes
Elbert Jones – yes
Denis McKinnon – no, allowing the Charter Officers to appeal their budgets to a state agency is a check and balance on the BCC.
M.J. Menge – yes
Frank Montenes – no, the county has an opportunity to present its case to the state agency.
Ted Nickinson, Jr. – has reservations but will vote yes.
Lucy Rentz – yes

MINUTES OF THE CHARTER COMMISSION MEETING – Continued

AGENDA NUMBER-Continued

Lamar Smith – no

Garrett Walton – yes, subject to judicial review.

Those in favor of prohibiting the Charter Officers from appealing their budgets, as established by the BCC, to a state agency provided that such prohibition is legal were: Mr. Beall, Mr. Boyd, Ms. Brown, Mr. Dick, Mr. Jones, Mr. Menge, Mr. Nickinson, Ms. Rentz, and Mr. Walton. Those against were: Mr. McKinnon, Mr. Montenes, and Mr. Smith.

Motion made by Mr. Boyd and seconded by Mr. Jones that the charter prohibit the Charter Officers from appealing their budgets, as established by the BCC, to a state agency, provided that such prohibition is legal. The motion passed 9 – 3 with Mr. McKinnon, Mr. Montenes, and Mr. Smith voting against.

The twenty-first issue for discussion was item # 13, page 5 - Should a Citizens' Investigative Board be established which would hear complaints regarding law enforcement actions and make appropriate recommendations?

Charles Beall – no

LeRoy Boyd – yes

Bobbie Brown – no

Laurel Dick – yes

Elbert Jones – yes

Denis McKinnon – yes

M.J. Menge –

Frank Montenes – yes

Ted Nickinson, Jr. – no

Lucy Rentz – no

Lamar Smith – no

Garrett Walton – no

Mr. Boyd told the Commission that it was very important that a Citizen's Investigative Board be established. Mr. Boyd spoke of instances of law enforcement abuses of which he had personal knowledge. Mr. Boyd maintained that African- Americans and poor people are not treated the same as most white citizens by the Sheriff's office.

Motion made by Mr. Jones and seconded by Mr. McKinnon to table discussion on this issue and request a well – rounded group to address the Commission further on this issue. The motion passed unanimously.

The twenty-second issue for discussion was item #14, page 5 - Should the duties and responsibilities of each Charter Officer be specified in the charter?

MINUTES OF THE CHARTER COMMISSION MEETING – Continued

AGENDA NUMBER-Continued

Charles Beall – yes
LeRoy Boyd – yes
Bobbie Brown – yes
Laurel Dick – yes
Elbert Jones – yes
Denis McKinnon – yes
M.J. Menge – yes, provided they are the same as the duties and responsibilities set forth in the Florida Statutes.
Frank Montenes – yes
Ted Nickinson, Jr. – yes
Lucy Rentz – yes
Lamar Smith – yes
Garrett Walton – yes

Motion made by Mr. Dick and seconded by Mr. McKinnon that the duties and responsibilities of each Charter Officer will be the same as those duties and responsibilities as set forth in the state statutes with the exception of the modifications with the Clerk of Courts office that this Commission has already voted on. The motion passed unanimously.

7. Public Forum

No one addressed the Commission

8. Unfinished Business

There was no unfinished business.

9. Items added to the Agenda

There were no items added to the agenda.

10. Announcement regarding the next meeting

The next meeting will be held at Pensacola Junior College, Baroco Center, Room 2142 on Thursday, October 2, 2003 at 5:30 p.m.

11. Adjournment

The meeting was adjourned at 8:30 p.m.

MINUTES OF THE CHARTER COMMISSION MEETING – Continued

Action Items:

- 1) Whitman Center to obtain a list of the inter-local agreements that currently exist by, between and among the BCC, the Constitutional Officers, the SRIA and the ECUA.

APPROVED BY:

THE CHARTER COMMISSION

PREPARED BY:

UNIVERSITY OF WEST FLORIDA WHITMAN CENTER FOR PUBLIC SERVICE